

J1 International Scholar Invitation Form

Faculty members who plan to invite a J-1 exchange visitor to UF should provide the requested information to the designated administrative staff member in their respective departments or centers.

Supervisor/Faculty Sponsor Name _____ Email _____

Scholar's Information

Last Name _____ First Name _____

Email _____ Phone Number _____

Country of Citizenship _____ Country of Residency _____

Valid Address to where DS-2019 will be sent upon approvals:

Address _____

City _____ Province/State _____

Postal Code _____

Scholar's Participation and Site of Activity

CIP Codes should be use to provide the Subject/Field Code for the exchange visitor's proposed activity, click [here](#) for the list of CIP codes.

Subject/Field Code (CIP Code Only) _____

Start date of activity at UF _____ End date of activity at UF _____

Please briefly describe the activity to be performed during the program. Describe the research, teaching, or prescribed course of study to be pursued:

Primary Site of Activity Name

Site Address Line 1 _____

City _____ State _____ Zip Code _____

Will the EV be employed by/visiting other U.S. institutions, during, before, or after UF visit? ____
(* If the scholar will undertake activities at additional sites of activities or other U.S. institutions, during, before, or after UF visit, please include the details here.

Does the exchange visitor have a medical degree? _____
If yes, upload the Incidental Patient Contact/No Patient Care or Contact letter below.

Is the exchange visitor currently in J-1 status and transferring their sponsorship to UF? _____
If yes, enter the name of their current institution.

Academic Objective Information (J)

1. Position in Home Country _____ Other _____

2. Home Country Institution/Entity _____

3. Exchange Visitor Category _____

Please select ONLY one of the following three categories that reflects the primary activity of the incoming Exchange Visitor

Research Scholar: An individual primarily conducting research, observing, or consulting in connection with a research program. A research scholar may also teach or lecture.

Professor: An individual primarily engaged in teaching, lecturing, observing or consulting. A professor may also conduct research. The exchange visitor cannot be a candidate for a tenure-accruing position.

Short Term Scholar: An individual primarily engaged in research, observing, teaching, consulting, training, or lecturing for a period of 6 months or less.

4. Subject/Field of Study Description _____

5. Foreign Degree Level Remarks _____

The following information is required for student interns only.

6. Foreign Field of Study Remarks _____

The following information is required for student interns only.

7. Will the visitor be paying UF to participate in an activity while here (e.g., participant or training fees, EBA, etc.)? _____

8. Does the sponsoring faculty member have a Technology Control Plan? _____

8a. Project Number(s) Associated with Technology Control Plan _____

9. Will the visitor need access to specialized equipment or software? _____

9a. Description of equipment or specialized software accessed by visitor _____

Other Descriptions _____

10. Will the visitor utilize UF laboratory space? _____

10.a Location including building and room number _____

Financial Information (J)

1. Amount Funded by UF _____

1a. Specific project/chartfield funding employment _____

1b. Will scholar be hired as OPS or Post Doc? _____ 1c. FTE _____

**If hiring please see [New Hire - University of Florida, Institute of Food and Agricultural Sciences \(ufl.edu\)](https://www.ufl.edu/~newhire/) for additional items required to process hire. This form does eliminate the need for the New Hire Demographic Form.

2. Other Funding: Name of Agency and Amount Required

US Government Funding: _____

International Organization: _____

Home Country Government: _____

Other Funding Organization: _____

Personal Funding: _____